



Charity Number: 1198325

# Mission Relief

## Trustees Annual Report

### For the year ended 31 December 2022

179 Rocky Lane

Birmingham

B42 1QY

#### Contents

<b>Information</b> .....	2
<b>Message from the chair of the board of Trustees</b> .....	3
<b>Objectives and Activities</b> .....	4
<b>Who are we?</b> .....	4
<b>Our Aims &amp; Objectives:</b> .....	4
<b>Activities Undertaken</b> .....	4
<b>Public Benefit</b> .....	4
<b>Achievements and performance</b> .....	5
<b>Organisation structure, governance and management</b> .....	6
<b>Financial Review</b> .....	6
<b>Trustee's Review</b> .....	6
<b>Fund Raising</b> .....	6
<b>Expenditure</b> .....	6
<b>Mission Relief's Reserve Policy &amp; Risk assessment</b> .....	7
<b>Trustees Statement and Declaration</b> .....	8

## Information

Period Start Date: 22/03/2022 To Period End Date: 31/12/2022

Charity Name: Mission Relief

Charity Registration Number: 1198325

### Trustees

Hamza Ahmed Chair

Fasel Ahmed

Zahid Javaid

### Bank

Metro Bank

119 High St

Solihull

B91 3RB

### Independent Examiner

J. O. Evans

(Chartered Accountant)

Green Banks

24 The Hill

Merrywalks

Stroud

Gloucestershire

GL5 4EP

## Message from the chair of the board of Trustees

Hamza Ahmed

Asalamualaikum/ peace be unto you.

I would like to begin by thanking all of our donors. It is through your donations that we have been able to save many lives and ease the suffering of countless families and individuals.

It has been an eventful year. Mission relief came to fruition because of the dedication and generosity of the public. In short, a family holiday to Kenya turned into a charity campaign to help a few of the many we saw, living in poverty. I never imagined that a plea to the public would be so well received and in turn, their donations and support inspired us to set up and register Mission Relief.

Although Mission Relief is at a very early stage, our work is already making a difference and impacting many lives but there is so much more we aspire to do. Our aim is not just to meet immediate needs, but to create lasting change. Together, we strive to:

**Relieve Suffering:** We are dedicated to providing immediate relief to those affected by disasters, poverty, and hardship. With your support, we can offer shelter, food, and medical aid to those who need it most.

**Empower Communities:** Our goal is not just to give a handout but to offer a hand up. We work to empower communities through education, skill development, and sustainable development projects. We believe in equipping people with the tools to build a better future.

**Inspire Compassion:** We aim to inspire compassion, not just in our donors but in everyone we touch. Through our efforts, we hope to encourage a world where people come together to help one another, regardless of borders or boundaries.

**Create a Better Tomorrow:** Our long-term vision is to create a world where suffering is minimised, where people are lifted out of poverty, and where every individual has the opportunity to lead a life of dignity and purpose.

None of this would be possible without your continued support. Your generosity, your belief in our cause, and your willingness to respond are the driving forces behind our success.

As we look to the future, we dream of even greater achievements. We envision expanding our reach, impacting more lives, and turning despair into hope. With your continued support, we can turn these dreams into reality.

I want to extend my heartfelt thanks to each and every one of you for your unwavering commitment, your generous donations, your time, and your trust in our mission.

With gratitude and warm regards,

*Hamza Ahmed*

Chairman of the board

## Objectives and Activities

### Who are we?

Mission Relief are a UK registered charity focused on alleviating the suffering and saving lives across the globe. We are dedicated on tackling the root cause of poverty and providing immediate relief to those most in need.

### Our Aims & Objectives:

- (A) The prevention or relief of poverty anywhere in the world by providing grants, items and services to individuals in need and/or charities or other organisations working to prevent or relieve poverty and all necessary support to enable individuals to generate a sustainable income and be self-sufficient.
- (B) The relief of financial need and suffering amongst victims of natural or other kind of disasters in the form of money or other means deemed suitable for persons, bodies, organisations and / or countries affected, including the provision of medical aid, housing, counselling and education.
- (C) To advance the education of persons in need, including orphans, anywhere in the world by the provision of financial aid and materials including but not limited to books, furniture, stationery and clothing and also through the construction of schools, colleges, training centres, orphanages and universities.

### Activities Undertaken

Mission Relief carries out a range of activities to deliver public benefit in accordance with the charity's objectives. The main activities carried out by Mission Relief in the reporting period in question are:

1. Water Appeal: Water wells and clean water distribution.
2. Food Appeal: Packs of food.
3. Women's hygiene sanitary: Tackling period poverty.
4. Orphan Support: Supporting orphanages and children.
5. Community buildings: Construction of community centres / mosques.
6. Zakaat: Financial support for those in need.
7. Medical support.
8. Self-Sustainable solutions: To enable poverty-stricken individuals to generate a sustainable income.
9. UK Food bank: Providing food to food banks.

### Public Benefit

The trustees have had regard to the Charity commission's public benefit guidance as per their duty. The charity's purposes are highlighted within this document.

## Achievements and performance

Mission Relief has undertaken a range of charitable projects during the year. The following achievements are a summary of Mission Relief's main achievements:

**Water Appeal:** Constructed 4 water wells and delivered 10,000 litres of clean water. The beneficiaries had no access to clean water. The project has provided clean water to a minimum of 1250 people. Wider benefits to these communities include clean & safe drinking water, helps to prevent disease and opportunity to carry out agriculture work.

Water wells and clean water distribution - Income: £9236. Expenditure: £6129.

**Food Appeal:** Provided 314 food packs which include staple foods to last a month. This has benefited a minimum of 1570 people. This has in turn provided relief to those suffering from drought and eased the financial burden to poverty-stricken communities.

Packs of food - Income: £12253. Expenditure: £9953.

**Women's hygiene sanitary:** Established a workshop in which reusable sanitary pads are manufactured. Distributed over 400 reusable sanitary pads to young school girls. Provided education on period poverty and the stigma surrounding it. This has in turn, allowed school girls attend school during their menses and allowed girls to have a safer period.

Women's hygiene sanitary - Income: £9887. Expenditure: £7985.

**Orphan Support:** Financially supported 60 orphan children. This support covers food, shelter, medical fees, educational fees, clothes, books and stationery. This has allowed the children to receive an education.

Orphan Support - Income: £3961. Expenditure: £2879.

**Zakaat (Financial support):** Provided financial aid to 26 families living in poverty.

Zakaat/ Financial support - Income: £1449. Expenditure: £1297.

Covered emergency medical bills for a poverty-stricken individual suffering from a life-threatening illness.

Medical support - Income: £700. Expenditure: £700.

## Organisation structure, governance and management

Mission Relief is constituted as a CIO. Mission Relief was constituted upon the foundation model of a Charitable Incorporated Organisation (CIO) in March 2022.

Mission relief's Trustees are elected at the annual general meeting, for membership of the executive committee and serve until the end of the next annual general meeting, where they can stand for re-election as members of the new executive committee.

Not including the 3 Trustees, the charity has 3 volunteer members.

## Financial Review

### Trustee's Review

Mission Relief's Trustees have observed and selected the suitable accounting policies in line with the Charities SORP 2015 (FRS 102)

Mission Relief's Trustees have reviewed the financial performance of the charity in the current year and are satisfied with its findings. A total of £62,943 has been received in the way of donation for aid and admin costs and £47,317 has been used to public benefit.

Total expenditure of aid and its delivery was £32,203 and non-aid related costs were £15,114. Non aid related costs have been funded by the trustees and other members of the public with intention of covering running costs to ensure donations have a maximum public benefit.

### Fund Raising

Fund Raising: Mission Relief's main sources of funds are from public donations. These are accessible to the public via a website and Crowd funding platforms. Mission Relief aims to continue to be accessible to the public in various ways.

### Expenditure

Expenditure: Mission Relief aims to keep expenditure as streamlined as possible. Expenses have been measured and calculated by trustees to ensure that it represents economic benefit and are of a legal or constructive nature. Expenditure has been accounted for distinctly for clarity. Expenditure has enabled Mission Relief to operate as an accessible and active charity and in turn, impacted our beneficiaries' lives. The funds utilized have also allowed us to increase donations and has made many members of the public aware of the work we do.

## **Mission Relief's Reserve Policy & Risk assessment**

Mission Relief's reserve policy states that the charity will not hold money in reserve where possible. The charity aims to maximise the use of both restricted and unrestricted funds at the appropriate times. Reserve funds have been held to ensure that the charity can continue to provide a stable and quality service to those who need them.

The current reserve funds have arisen from ongoing operations and are in line with the policy. Current reserve funds will enable Mission Relief to meet its ongoing work and objectives.

No project funds are in deficit.

As Mission Relief is a public benefit organisation the trustees acknowledge their responsibility to identify, assess and manage risks within the charity and hold value this process due to the direct link to the achievement of the charity's objectives.

One of the major risks of a charity is financial risk. Mission Relief's reserve policy states that the charity will not hold money in reserve where possible. The charity aims to maximise the use of both restricted and unrestricted funds at the appropriate times. Reserve funds may be held to ensure that the charity can continue to provide a stable and quality service to those who need them.

Mission Relief only spend funds that it has acquired. This ensures that funds do not fall into deficit.

Risk identification is carried out by the trustees and it's members using various tools and methods. The team regularly discuss risks including identifying risk, impact analysis, risk evaluation and risk management. This extends to the processes and procedures where necessary. The trustees at Mission Relief have reviewed and assessed the risks involved with the running of the charity and have established control systems to manage those risks.

The trustees acknowledge that as Mission Relief grows, it's risk management will also grow in line with the charity.

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## Trustees Statement and Declaration

In accordance with charity law & regulations, the Trustees of Mission Relief have reviewed and prepared the Trustees Annual Report and the financial statements.

The Trustees are satisfied that the financial statements give an accurate and true view of the charity's affairs.

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)**

Hamza Ahmed

**Full name(s)**

Hamza Ahmed

**Position**

Mission Relief Trustee

**Date**

10/10/2023

**Mission Relief**  
**Receipts and payments account**  
**For the period ended 31 December 2022**

<u>ADMIN Receipts and payments</u>		Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>Receipts</b>						
Unrestricted funds for admin costs	5	1,114	-	-	1,114	-
Travel	6		6,597	-	6,597	-
<b>Sub total (Gross income for AR)</b>		<b>1,114</b>	<b>6,597</b>	<b>-</b>	<b>7,711</b>	<b>-</b>
<b>Asset and investment sales</b>						
Loan (from Board Member)	7	9,000	-	-	9,000	-
<b>Sub total</b>		<b>9,000</b>	<b>-</b>	<b>-</b>	<b>9,000</b>	<b>-</b>
<b>Total receipts</b>		<b>10,114</b>	<b>6,597</b>	<b>-</b>	<b>16,711</b>	<b>-</b>
<b>Payments</b>						
Charitable Activity costs	8	1,767			1,767	-
Bank & transaction fees	9	86			86	-
Administrative & Fund Raising Costs	10	6,909			6,909	-
Travel	11		6,147	-	6,147	-
<b>Sub total</b>		<b>8,762</b>	<b>6,147</b>	<b>-</b>	<b>14,909</b>	<b>-</b>
<b>Asset and investment purchases</b>						
<b>Sub total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>		<b>8,762</b>	<b>6,147</b>	<b>-</b>	<b>8,762</b>	<b>-</b>
<b>Net of receipts/(payments)</b>		<b>1,352</b>	<b>450</b>	<b>-</b>	<b>1,802</b>	<b>-</b>
A5 Transfers between funds		-	-	-	-	-
A6 Cash funds last year end		-	-	-	-	-
<b>Cash funds this year end</b>		<b>1,352</b>	<b>450</b>	<b>-</b>	<b>1,802</b>	<b>-</b>
<u>DONATIONS Receipts and payments</u>		Notes	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>Receipts</b>						
Donations & Legacies	1		14,003	41,229	-	55,232
Donations to be received	2		-113			113
<b>Sub total (Gross income for AR)</b>			<b>13,890</b>	<b>41,229</b>	<b>-</b>	<b>55,119</b>
<b>Asset and investment sales</b>						
<b>Sub total</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>			<b>13,890</b>	<b>41,229</b>	<b>-</b>	<b>55,119</b>
<b>Payments</b>						
Charitable Activity Costs	3	1,077	30,942	-	32,019	-
Bank & Transaction Fees	4	206	-	-	206	-
<b>Sub total</b>		<b>1,283</b>	<b>30,942</b>	<b>-</b>	<b>32,225</b>	<b>-</b>
<b>Asset and investment purchases</b>						
<b>Sub total</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>			<b>1,283</b>	<b>30,942</b>	<b>-</b>	<b>32,225</b>
<b>Net of receipts/(payments)</b>			<b>12,607</b>	<b>10,287</b>	<b>-</b>	<b>22,894</b>
A5 Transfers between funds		-	-	-	-	-
A6 Cash funds last year end		-	-	-	-	-
<b>Cash funds this year end</b>		<b>12,607</b>	<b>10,287</b>	<b>-</b>	<b>22,894</b>	<b>-</b>

<b>TOTAL Receipts &amp; Payments</b>	12	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>	<b>Total funds</b>	<i>Last year</i>
		<i>to the nearest £</i>	<i>to the nearest £</i>	<i>to the nearest £</i>	<i>to the nearest £</i>	<i>to the nearest £</i>
<b>Total Receipts</b>		24,004	47,826	-	71,830	-
<b>Total Payments</b>		10,045	37,089	-	47,134	-
<b>Total Cash funds this year end</b>		13,959	10,737	-	24,696	-

**Mission Relief**  
**Statement of Assets and Liabilities**  
**As at 31 December 2022**

<b>Statements of assets &amp; liabilities</b>						
Categories	Details	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>	<b>TOTAL</b>	
		<i>to nearest £</i>	<i>to nearest £</i>	<i>to nearest £</i>		
<b>Cash funds</b>						
	Donations Cash funds this year end	12,607	10,287	-		
	Admin Cash funds this year end	1,352	450	-		
	<b>Total cash funds</b>	13,959	10,737	-	24,696	
<b>Other monetary assets</b>						
	Details	<b>Unrestricted</b> <i>to nearest £</i>	<b>Restricted</b> <i>to nearest £</i>	<b>Endowment</b> <i>to nearest £</i>		
<b>Investment assets</b>						
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)		
<b>Assets retained for the charity's own use</b>						
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)		
<b>Liabilities</b>						
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)		
	Loan for water project and food project survey's	3000	-	Due after One Year		
	Loan for fundraising events and fund raising equipment	6000	-	Due after One Year		
	<b>Total cash funds</b>	9,000	-	-	9,000	
<b>Current Year Earning</b>	13					15,696

<b>Profit and Loss</b>	
Mission Relief	
For the year ended 31 December 2022	
Account	2022
<b>Turnover</b>	
Community Buildings and Housing	1,605.00
Food Donations	12,252.54
Miscellaneous AdHoc Appeal Donations	700.00
Orphan Sponsorship & Maintenance	3,960.50
Period and Hygiene Donations	9,886.56
Self Sustainable Solutions	2,000.00
Stripe Pay-out (NET)	(112.52)
UK Food Bank	140.00
Water Donations	9,235.74
Where Most Needed	14,002.55
Zakaah/Zakat	1,448.83
<b>Total Turnover</b>	<b>55,119.20</b>
<b>Cost of Sales</b>	
Direct Expenses	1,767.37
Operating costs - Self sustaining solutions	2,000.00
Operating costs -Food packs and food projects	9,953.02
Operating costs -Orphan Sponsorship and Maintenance Projects	2,878.73
Operating costs - Period and Hygiene Projects	7,984.90
Operating costs - Water Projects	6,129.00
Operating costs - Where most needed	1,076.92
Operating costs -Zakaah	1,296.50
Operational Costs - Medical emergency	700.00
<b>Total Cost of Sales</b>	<b>33,786.44</b>
<b>Gross Profit</b>	<b>21,332.76</b>
<b>Administrative Costs</b>	
Advertising & Marketing	368.30
Bank Fees	193.80
General Expenses	6,203.48
IT Software and Consumables	18.00
Postage, Freight & Courier	14.25
Printing & Stationery	304.64
Stripe Fees and Charges	98.46
Travel - International	(450.32)
<b>Total Administrative Costs</b>	<b>6,750.61</b>
<b>Operating Profit</b>	<b>14,582.15</b>
<b>Other Income</b>	
Clothes recycling	183.20
Donated item sale	56.32
Donations for operating and admin costs	874.00
<b>Total Other Income</b>	<b>1,113.52</b>
<b>Profit on Ordinary Activities Before Taxation</b>	<b>15,695.67</b>
<b>Profit after Taxation</b>	<b>15,695.67</b>

**Notes**

1. Donations & Legacies - from the public for restricted and unrestricted charity activities.  
Donations: £55,232.  
Legacies: £0
2. Donations to be received - accounted for but not yet received into account (website donations).
3. Charitable Activity Costs - costs incurred to deliver the restricted and unrestricted charity activities.
4. Bank & transaction Fees – Bank fees/charges to send money for charitable activities. Stripe (online merchant acquirer) fees/ charges for online donations.
5. Unrestricted funds for admin costs - Unrestricted donations from the public to help with the admin costs of the charity.
6. Travel - Costs paid to Mission relief by members traveling for deployment to fulfil aid work in Kenya. (Both members of the public and Mission relief members including trustees paid for their own travel).
7. Loan – This was an interest free loan from a board member to help the charity with fund raising activities and other costs. Loan due after more than one year.
8. Charitable Activity costs - Charity activity costs that have come from the admin account. – This was for water surveys.
9. As per number 4. Bank charges.
10. Admin costs for the day to day running of the charity & fund-raising activities.
11. (See No.6) Booking for Travel to Kenya for aid work.
12. Totals from both accounts.
13. Total end of year cash fund minus liabilities.

**Mission Relief**  
**Period ended 31 December 2022**

**Independent Examiner's Report to the Trustees of Mission Relief**

I report to the trustees on my examination of the accounts of Mission Relief (the Charity) for the period ended 31 December 2022.

**Responsibilities and basis of report**

As the charity trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

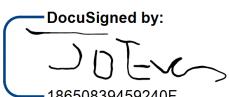
I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:  
  
18650839459240F...

J O Evans FCA

Green Banks  
24 The Hill  
Merrywalks  
Stroud  
GL5 4EP

Date: 05-12-2023